



Join the team that makes each day as unique as its young patients.

If health care is your passion, CHEO is your calling. CHEO provides exciting career opportunities in an upbeat, nurturing and rewarding environment where your contributions to pediatric care will be one of the most rewarding aspects of your career. A world-renowned tertiary level hospital that boasts leading edge research, education and innovative pediatric care, CHEO is committed to its staff and provides you with the opportunity to grow, learn and develop your skills in a state-of-the-art facility. Trusted and relied upon by the growing community it serves, CHEO is looking for energetic and talented people to bring in their own expertise to help us care for our children and youth.

Director, Inpatients - Medicine & Surgery

POSITION SUMMARY

As a member of the Patient Care Services team, the Director provides the strategic and operational leadership required to ensure excellence in quality of interprofessional care provided to children, youth and their families in the inpatient medical and surgical units at CHEO. The position requires excellent communication and leadership skills and a proven ability to work effectively with staff, administration and external agencies. The portfolio of the Director Inpatient Medicine and Surgery is currently responsible for the following Units: 4E, 4W, 4N and 5E.

JOB DESCRIPTION:

- Articulate visionary leadership for the inpatient medical and surgical units
- Plan, direct and coordinate the overall management functions of the inpatient units, in accordance with the mission, management philosophy, policies, procedures and philosophy of care of the hospital
- Implement strategic and operational plans for the inpatient medical and surgical units.
- Monitor and manage the budget, taking corrective action as necessary
- Support a family/patient-centered approach to care within an interprofessional environment
- Be an advocate for and represent the interests of staff and patients
- Implement and monitor strategies to ensure ongoing adequate human resources to meet operational needs
- Implement systems and strategies to improve the quality of care and the optimal use of resources
- Perform management activities relating to Hospital employees in accordance with accepted professional standards, management standards, performance expectations and current legislated/contractual obligations
- Promote education, teaching and research activities.
- Work in collaboration with other PSU's/Departments and stakeholders to ensure that objectives are achieved.
- Foster a learning environment that supports the professional growth of the various teams.
- Implement and manage corporate-wide projects/initiatives as required
- Liaise with regional, provincial and national partners as required
- Participate in the on-call Director's roster to facilitate operations in the off-hours
- Performs other duties as assigned by the Vice President, Patient Services & CNE

QUALIFICATIONS

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| ▪ Police Record Check (PRC) | (Essential) |
| ▪ Health Related Baccalaureate Degree | (Essential) |
| ▪ Masters degree | (Essential) |
| ▪ 5 years experience in a management/leadership role | (Essential) |
| ▪ Recent experience in a health care setting | (Essential) |
| ▪ Proven track record of innovation related to healthcare management | (Essential) |
| ▪ Superior communication (oral & written) and interpersonal skills | (Essential) |
| ▪ Membership in professional affiliation(s) | (Essential) |
| ▪ Ability to be an effective change agent | (Essential) |
| ▪ Experience in large-scale project management | (Essential) |
| ▪ Proven superior time management skills | (Essential) |
| ▪ Understanding of the broader current and future health care systems | (Essential) |
| ▪ Working knowledge of MSOffice products | (Essential) |
| ▪ Experience managing in a unionized environment | (Essential) |
| ▪ Bilingual (french/english) | (Preferred) |

We offer an attractive remuneration package. Interested and qualified candidates are invited to forward a resume in confidence to the Employment Services Officer, Human Resources, 401 Smyth Road, Ottawa ON, K1H 8L1, fax (613) 738 – 4233, or electronically to jobs@cheo.on.ca (ASC11 text or MS Word only) quoting competition#10-151, **no later than Friday, May 14, 2010.**

The Children's Hospital of Eastern Ontario thanks all applicants for their interest, but will only acknowledge candidates who best match the requirements of the positions.